


Creating a new Role

To create a new Role,

1. Go to Account -> Roles -> click on  icon.
2. Enter the role details in the New role window and click Save

New role

Display Name

Claim type

Level

3. This opens the Edit role window where you can add more details to the role.
4. Click on **Depends on** tab and add what role does this new role depend on. If there is no dependency, you can leave it blank and click Save

Edit role: Advanced user

Role

Available

- Account Administration
- Base User
- Case Browser
- Configurator
- Meeting Organizer
- Statistics Preview
- Statistics Viewer
- Traffic Manager
- User

Selected

- Account Manager

Go to **User** tab to add all the users you want to be assigned this role and Save the details.