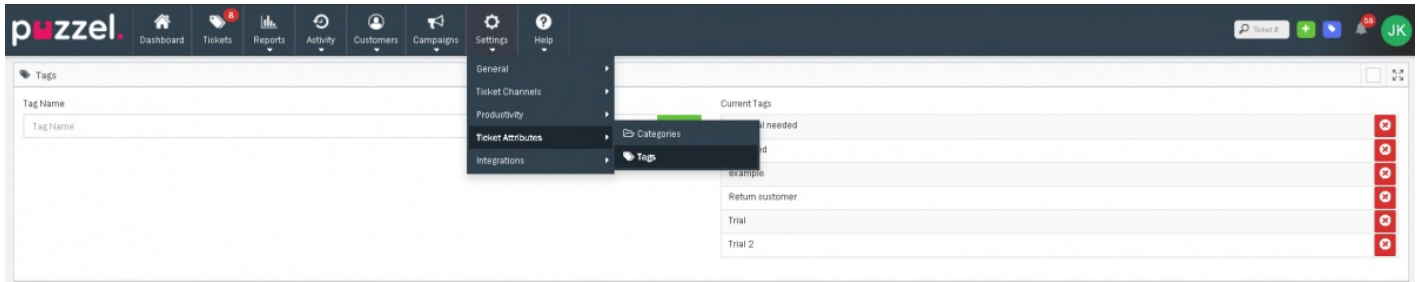
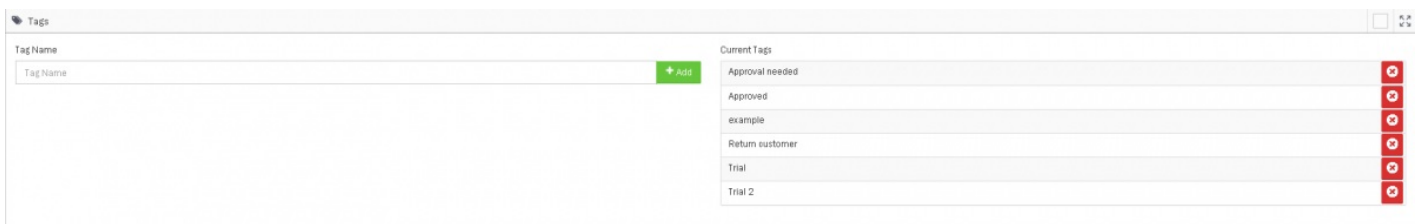


## Tags

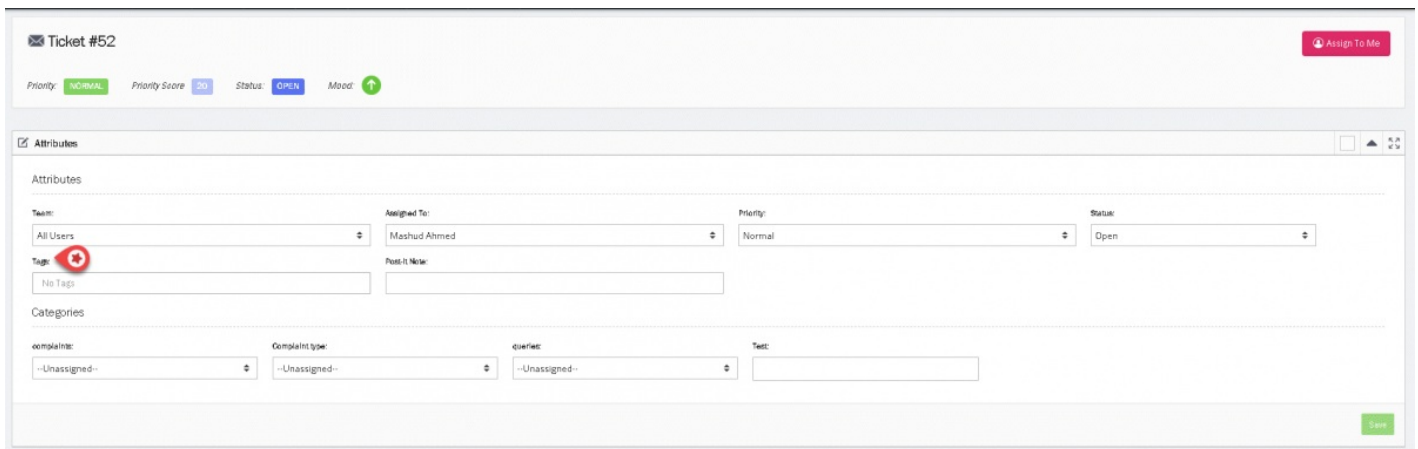
Tags are a great way to label specific Tickets & Queries. To add new Tags, go to **Settings -> Ticket Attributes -> Tags**.



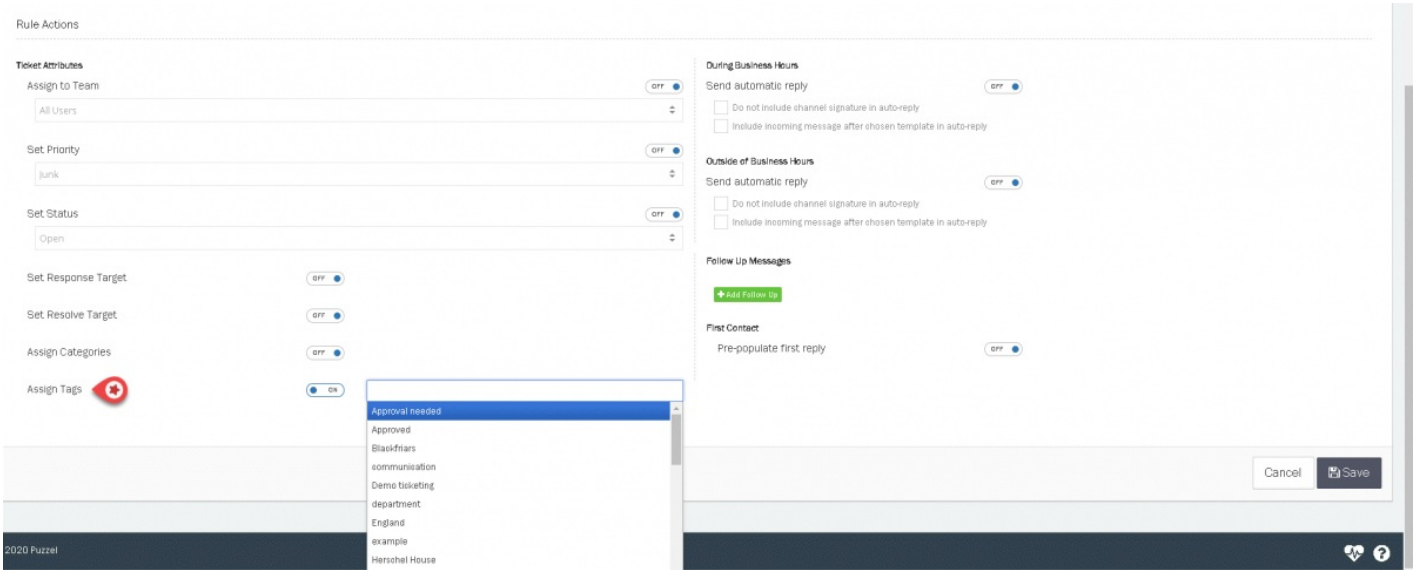
Simply add a Tag name into the **Name** field and select the **+ Add** button to add a new Tag. You can add as many Tags as needed.



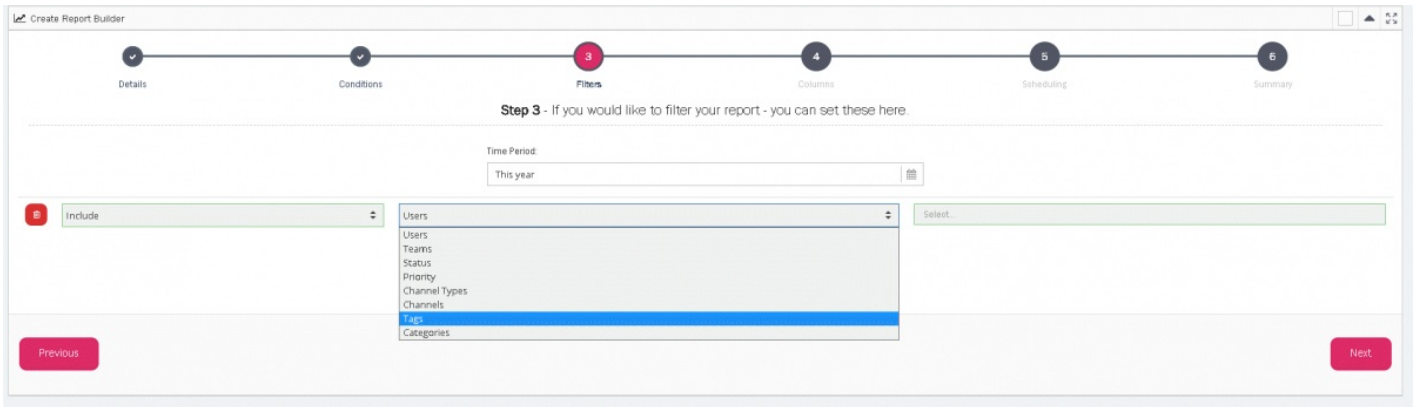
Tags are easily added to the **Ticket Attributes** for a Ticket by selecting appropriate tags from the **Tags** field and selecting **Save** to update the added Tags.



Tags can also be automatically added to Tickets using the New Ticket Rules.



A Filter can be added to Include or Exclude specific Tags in the results.



Tickets can be searched for by the applied Tags from the Tickets page.

