

Import Wizard

If you want, you can upload a file with list content into the Admin Portal. If you do, this file's content **REPLACES** the current content in the list! If you want to do this, click **Import Wizard**, then click Choose file and select the file on your disk, and if the preview looks ok, then choose *Start importing*.

The screenshot shows the 'Edit list: Email Subject' page in the Admin Portal. The page has a breadcrumb trail: Home » Services » Lists » Email Subject. The main heading is 'Edit list: Email Subject'. Below this, there are input fields for 'Name*' (Email Subject) and 'Description' (Email Subject to queue). There are also dropdown menus for 'List type' (General) and 'Key type' (Characters). In the top right corner, there are two buttons: 'Import Wizard' and 'Export list'. A red arrow points from the 'Import Wizard' button to the 'File Import Wizard' modal that is open in the foreground.

The 'File Import Wizard' modal has a title bar with a close button. Inside, it says 'Select a .csv/.txt file' with a 'Choose File' button and the filename 'list_over_5000.csv'. Below this, there are fields for 'Delimiter' (auto), 'Preview rows' (10), and 'Encoding' (auto). A 'Start Importing' button is in the top right corner of the modal. The main area of the modal contains a table with two columns: 'key' and 'value'.

key	value
10000	test1
10001	test2
10002	test3
10003	test4
10004	test5
10005	test6
10006	test7
10007	test8
10008	test9
10009	test10

On the left side of the background page, there is a 'List View/Export' section with a 'Number of records' field and a 'Key' section containing several radio buttons: '*amount.*', '*bill.*', '*error.*', '*fault.*', '*help.*', '*invoice.*', '*support.*', and '*technical.*'. At the bottom left, the number '111' is visible. On the right side of the background page, there is a search bar with a 'Search' button and a 'Delete' button with a trash icon.