

Categories for custom reports

If you have many customized reports, you can categorize them to get a better overview, and to make it easier to limit which reports to show for different administrators. Ref. [resource filter for Statistics report categories](#).

You can create the categories you want under accordion Report Category. A Report category can be deleted only if it is not used by a custom report.

To put an existing customized report into a category, click on the edit pen on the report row and select the correct category. When you create a new custom report, you can select a category when you define name and description before you save it.

Home » Statistics » Reports

Reports ?

▶ Standard Reports

▶ Custom Reports

▼ Report Category

Category

Category #2

Category #1

Category #3

+ Add category

Save changes

↶ Undo changes