

## Categories for custom reports

If you have many customized reports, you can categorize them to get a better overview, and to make it easier to limit which reports to show for different administrators. Ref. [resource filter for Statistics report categories](#).

You can create the categories you want under accordion Report Category. A Report category can be deleted only if it is not used by a custom report.

To put an existing customized report into a category, click on the edit pen on the report row and select the correct category. When you create a new custom report, you can select a category when you define name and description before you save it.

Home » Statistics » Reports

### Reports ?

- ▶ Standard Reports
- ▶ Custom Reports
- ▼ Report Category

Category

Category #2	
Category #1	
Category #3	

+ Add category Save changes ↶ Undo changes