

## Change system settings

The following settings can be changed using the System Settings function

- **Company Name**
- **Holidays Approved By** (allows the authorisation of holidays by):
  - System Administrators
  - System Administrators or Team Leaders
- **Automated Holiday Approval**
  - If ticked, the system will automatically approve holiday requests if the agent and the day requested have enough holiday allowance.
  - Notice Period – The minimum notice required for a holiday request (in days).
- **API Users – For integration specialists only.**

The screenshot shows the 'Settings' page with a navigation bar containing 'Campaign & Sites', 'Shifts & Activities', 'Queues & Skills', 'Teams', 'Adherence', and 'System'. The 'System' tab is selected. On the left, there are two menu items: 'System Settings' (highlighted in red) and 'Api Users'. The main content area displays the following settings:

- Company Name \***: DemoClient
- Notice Period \***: 28
- Vacations Approved By**: Client Portal Administrators Or Team Leaders
- Auto Approve Vacation**:  (with an information icon)
- View Team Members**:  (with an information icon)

An 'Update' button is located at the bottom of the settings panel.